

Advocacy and Resource Center  
COVID 19 Protocols  
2020

Protocol: Home Visitation

Effective: 8/5/2020

Revised: 8/19/2020, 8/27/2020

Rationale: In an effort to assure the safety of all parties; Individual visiting, family/guardian, and housemates the following protocol must be followed for any visit conducted at the home of a family member/guardian.

- At this time, visits will only be allowed at the homes of immediate family or guardians. Visits with friends or extended family should not occur due to the continued risk of community acquired COVID-19.
- Only day visits will be allowed as of this time between the hours of 8am and 6pm.
- Visits will be limited to one home visit per person within a 7 day period of time.
- Visits will only be allowed at family/guardian's home within a 50 mile radius of the IRA in which the person resides and will not include going into or meeting at public locations.
- Drop off and pick-up for visits will be done by Agency staff for all visits at this time.
- All Visits will be arranged in advance and be approved by Program Administration.
- Visits will not occur if any individual in the residence has a confirmed or suspected case of COVID-19 and isolation precautions are in place.
- Visits will not occur if any individual in the residence is on precautionary isolation pending the results of a COVID-19 test for an upcoming medical procedure.
- Visit will not occur if both the individual and party requesting visit are unable to wear a face covering.

**Arrangement Requirements**

- Phone conversation must occur with party being visited to ensure that neither they nor a member of their household has a confirmed or suspected case of COVID-19, has been exposed to anyone with COVID-19 in the past 14 days, has exhibited any symptoms of COVID-19 in the past 14 days, or neither they or any visitors to their home have travelled to a state

on the NYS travel advisory ban list requiring quarantine within the past 14 days.

- Family/Guardian must be asked if they have face masks available as they should be worn during the visit by all parties.
- A clear drop off and pick up schedule should be made for the visit.
- Family/Guardian should be informed that on the day of the visit staff will be required to document the names of all parties participating in the visit and Family/Guardian will have to sign that no members of the household has a confirmed or suspected case of COVID-19, has been exposed to anyone with COVID-19 in the past 14 days, or has exhibited any symptoms of COVID-19 in the past 14 days, or neither they or any visitors to their home have travelled to a state on the NYS travel advisory ban list requiring quarantine within the past 14 days.

#### **Day of Visit to Family Home**

- Prior to departure Individual will have a symptom check for COVID-19 and a temperature screening. If symptoms present and/or temperature is above 100.0 visit will not occur. This will be documented on the Home Visit Documentation Record.
- Hands will be thoroughly washed prior to entering vehicle for transport to the visit.
- Individual has face mask to wear during the visit, if medically tolerated.
- Upon arrival at the visit location individual will be reminded of washing hands routinely during the visit, appropriate safe distancing, and wearing of a face mask.
- Staff will speak with Family/Guardian and document the names of all parties participating in the visit on the Home Visit Documentation Record.
- Family will be provided with an information packet about handwashing, mask use, COVID-19 symptoms, and how to stop the spread of COVID-19.
- Family/Guardian will be asked to sign the Documentation record attesting that no parties in the household has a confirmed or suspected case of COVID-19, has been exposed to anyone with COVID-19 in the past 14 days, or has exhibited any symptoms of COVID-19 in the past 14 days.

#### **Upon Conclusion of Visit**

- Individual will be provided with hand sanitizer to disinfect hands in the vehicle.

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- Upon return to the residence individual will undergo another COVID-19 symptom check and have temperature taken. Results will be documented on the Visit documentation Record.
- Individual will thoroughly wash hands immediately upon entry to the IRA.
- Home visit documentation record will be submitted to Habilitation Administration for filing.